

## Prineville Lake Acres Unit 1 / Special Road District (SRD)

### Minutes for the MARCH 30, 2021 Meeting

Meeting Location: 7600 SE Walther Loop, Prineville

#### CALL TO ORDER:

President Loren Cassidy called the meeting to order at 6:00 p.m.

#### BOARD MEMBERS PRESENT:

President: Loren Cassidy  
Secretary: Position still open  
Treasurer: Dan Trump

#### VOLUNTEERS PRESENT:

Debbie Kowalski / Temporary

#### CITIZENS PRESENT:

1. David Chamberlain
2. Gardner Jeffery

#### MINUTES APPROVAL:

The February 23, 2021 Minutes were submitted for review by Debbie Kowalski.

***MOTION:** A motion was made by Dan Trump to approve the February 23, 2021 Minutes pending the corrections on the Treasurer's Report. Seconded by Loren Cassidy. The motion passed by a majority vote: 2-0*

#### TREASURER'S REPORT: Dan Trump presented the "March" Treasurers Report.

##### Special Road District (Checking Account):

Beginning Balance as of <b>March 1, 2021</b>	\$42,596.55
Income: Property Tax Revenue:	\$1,371.43
Income: Property Tax Revenue:	\$230.05
Income: SDIS Insurance: Longevity Credit	\$116.50
Expense: Central Electric Co-op	\$14.81
Sub Total	\$44,299.72
Less total obligated debt:	\$3,381.41
Ending Balance as of <b>March 30, 2021</b>	\$40,918.31

##### Special Road District - Remington Road Paving - (Savings Account):

Beginning Balance **March 1, 2021** - \$11,844.45 + .10 cents pending for interest  
Ending Balance **March 30, 2021** - \$11,844.36 (Pending .10 cent interest)

***MOTION:** A Motion to approve the Treasurers Report with corrections submitted by Dan Trump. Seconded by Loren Cassidy. The motion passed by a majority vote. 2-0*

**WRITTEN / EMAIL CORRESPONDANCE / PHONE MESSAGES:** None submitted

### **OLD BUSINESS**

#### **UPDATE / CELL PHONE:**

Loren Cassidy gave an update. He had contacted US Cellular / \$35 per month. After discussion, it was recommended that Verizon has the best service for this area.

***MOTION:** Loren Cassidy made a motion to look for the lowest BASIC PLAN for the PLA1-SRD with Verizon. Seconded by Dan Trump. The motion passed by a majority vote: 2/0*

#### **UPDATE: WEED CONTROL:**

Debbie Kowalski gave an update on the quote submitted by Sid at "Central Oregon Weed Control." Bid copies and map of roadways to be sprayed were submitted for the record. She had contacted several others but received no information from them. There was discussion about applying an Herbicide spray in June to knock back the weeds and scheduling next March for all the weeds. The SRD was too late contacting him this year.

***MOTION:** Loren Cassidy made a motion to approve the "Herbicide application" in June and to schedule the SRD for next March 2022. The Herbicide spray up to \$1500 for the June Herbicide application. Seconded by Dan Trump. Motion passed by a majority vote. 2/0*

The roadways to be sprayed are as follows:

- 1) Remington Road: the entire length; both sides of the road.
- 2) Ruger Road to Derringer Loop; both sides of the road
- 3) Gatling Road to Purdy Road; both sides of the road
- 4) All of Walther Loop

#### **UPDATE: MAILBOXES:**

Loren Cassidy gave an update on the new mailboxes. The Postmaster in Prineville (Brian?) had said the unclaimed keys would be turned over to the PLA1-SRD. Loren was to meet with Brian today, but did not happen. Should be soon.

A form had been created by a former Board Member, for owners to submit and pay the required fee, to obtain a key for a NEW MAILBOX. The cost is a one-time fee of \$100. Mailbox Keys will be available only to property owners that have had their property address assigned to the subject property by the Crook County Community Development Department. A green 911 Fire Marker sign must be posted on the property as well, plus a building permit issued.

Loren commented that when he meets with the Postmaster in Prineville, he will discuss the removal of all the OLD mailboxes along Davis Loop.

**UPDATE: LIGHT AT NEW MAILBOXES:**

Loren Cassidy commented and presented a motion sensitive “Solar Light” that would be installed at the mailboxes.

***MOTION:** Dan Trump made a motion to approve up to \$500 for two (2) solar lights and material for structure. Motion seconded by Loren Cassidy. Motion passed by a majority vote. 2/0*

**UPDATE: SRD ROAD INSPECTION:** Loren Cassidy & Dan Trump held a public meeting on Saturday, March 13, 2021 inspecting the condition of the PLA1-SRD roadways. The following requires improvements:

- 1) **Webley Way** - requires rock hammer on the hill portion
- 2) **Glock Street & Springfield Street** - add rock where needed and blade the roadway with existing rock on the sides of the roadway.
- 3) **Remington Road** - From Ruger Road to Glock Street or so - add rock and blade.
- 4) **Winchester Loop (Lower portion)** - Just before the corner and after the corner requires ditching.
- 5) **Walther Loop** - Starting at the intersection of Walther Loop & Sharps Street (North end), continuing Walther Loop to the intersection at the other end of Sharps Street (South end), requires ditching and additional rock.
- 6) **Thompson Court** - requires rock and blading
- 7) **Ruger Road** - Near where the cow pasture to the Culvert on Gatling requires additional rock.

8) **Derringer Loop** – The upper end requires additional rock and ditching.

The priority of projects will be done in this order:

**First:** All ditching will be done first – Any volunteers that can assist with this property? If you could volunteer your time to operate the machinery, contact a Board member.

**Second:** Culvert to be installed at Webley Way and Stevens Street

**Third:** Blading and adding of rock will be done when the roadways are wet, and at Leyland Sherman’s schedule.

**UPDATE: WEBSITE:** Dan Trump gave a presentation of the new PLA1-SRD Web Site. It is hoped the Web Site will be “LIVE” by the April 27<sup>th</sup> meeting. Please remember, this is work in progress. Dan will be adding information as his schedule permits.

**UPDATE: PAVING REMINGTON ROAD PROJECT COMMITTEE:** David Chamberlain and Jeffrey Gardner said they would like to volunteer on this committee. David said he would be willing to go the Court House with Debbie Kowalski to discuss Tax Levy options and the process. If you would like to volunteer your time to serve on this committee, please contact the PLA1-SRD by emailing: [Pvillelakeacres1@gmail.com](mailto:Pvillelakeacres1@gmail.com). Please give us your name and phone number on the email. You will be contacted via phone.

### **NEW BUSINESS**

**NEW JUNIPER CANYON ROAD:** There was discussion about the proposed new County Road. All property owners should have received a notice in the mail. If you have questions, contact the Crook County Community Development Department.

**ROAD SIGNS:** A property owner on Springfield Street asked about signs being installed at the end of Springfield Street, due to security reasons. It was also noted that signs should be installed at the end of Colt Street as well. No decisions were made at this point. The proposed signs suggestions could read as follows: **No Parking / No Outlet / No Turnaround.**

Debbie Kowalski presented two receipts for re-imburement: New PLA1-SRD map created by the Crook County GIS Department plus Bi-Mart for a new Notebook and inserts. A total of \$32.97.

***MOTION:** Dan Trump made a motion to re-imburse Debbie Kowalski for her expenses.  
Seconded by Loren Cassidy. Motion passed by a majority vote: 2/0*

**CITIZEN'S COMMENTS:** None

**ADJOURN:** A Motion was made by Loren Cassidy to adjourn the meeting at 8:05 p.m.  
It was seconded by Dan Trump. Motion passed by a majority vote: 2-0

Respectfully submitted,  
Debbie Kowalski, Volunteer

## **IMPORTANT NOTICE**

The **PLA1-SRD Secretary position is still open**. As property owners many have taken turn volunteering time to serve on the board. To do any business, there must be a minimum of **two** board members present at a meeting. There are times when two board members cannot attend. If this happens, no meeting can be held, and decisions will have to wait until the next meeting. If there is a tie vote with only **two** members present, no decision will be passed. It is important to have **three** members present. If you have interest in joining the board, contact a SRD Board Member for more information, or you can contact the Crook County Administrative Office across the street from the Courthouse Building for an application. All Board Members are appointed by the Crook County Court. I hope you give it some thought and give it a try. You will meet new people and learn what it takes to keep our roadways maintained.

## **Prineville Lake Acres -Unit 1 (PLA-1) / Special Road District (SRD) Communication**

**EMAIL:** [Pvillelakeacres1@gmail.com](mailto:Pvillelakeacres1@gmail.com)

**MAILING ADDRESS:** Prineville Lake Acres Unit 1, Special Road District,  
14344 SE Sharps Street, Prineville, OR 97754

**PHONE:** TBD

**MEETING ROOM ADDRESS:** 7600 SE Walther Loop, Prineville

Once the PLA-1/SRD Board approves the minutes each month, we can email the Minutes to you. Please forward your name and email to the PLA1-SRD email, listed above! We will add you to the list. When you want it removed, just send us an email and your email will be removed.

The next schedule meeting will be held on **April 27, 2021 at 6:00 p.m.**

If there is a change in venue, we will post it on the SRD Community Board and the PLA1 & PLA2 Facebook page.

All PLA1-SRD meetings are open to all residents of Prineville Lake Acres – Unit 1 (PLA1), so please come and share your thoughts on how to make our neighborhood a better one.

Once the PLA1-SRD Web Site is activated, you can access the meeting minutes, agenda's, budget, plus so much more.

FYI – Some property owners think the Crook County Road Department maintains our roadways. This is **not** true. The PLA1-SRD Board is responsible for maintaining all the roadways within the Prineville Lake Acres – Unit 1 – Special Road District. This includes all of Remington Road to Davis Loop as well. The SRD Board Members **VOLUNTEER** their time to serve on this Board. You, as a property owner can help by removing all trees within your “Right-of-Way.” This helps with “Site Vision” especially on corners, plus in the winter it helps so the “Sunshine” can melt the snow on the roadways.